

## Local Liaison Description

*Anyone can apply to become a volunteer Local Liaison.* The Campaign's goal is to recruit a Local Liaison for every U.S. House and Senate office. Each Local Liaison will serve as the point of contact to their congressional office and for the Campaign. It is estimated that the volunteer role will require about 1-2 hours per month on average. The Campaign will provide action opportunities, tools, advice, support and encouragement. Local Liaisons will be listed on the Campaign's [web page](#).

[Apply to become a Local Liaison.](#) Complete a brief application form to let the National Campaign Core Team know you are interested. Applications are accepted on a rolling basis. Local Liaisons are welcomed and encouraged to gather a small team to join together and share the responsibilities.

*Take action as the Local Liaison.* The Campaign Core Team will work with Local Liaisons to strategically leverage opportunities. Local Liaisons will join in the general calls to action and will also be asked to take on key Campaign activities, such as: sharing Campaign materials with the congressional office(s); identifying the staff member in the congressional office(s) who works on trauma and related issues and sharing that information with the National Campaign Core Team; meeting in person with staff in the local congressional office and developing a working relationship; developing a working relationship with the appropriate staff member in the DC congressional office; participating in making sure an in-person meeting is held with the congressperson, or appropriate staff member, in the DC office congressional office (when the Local Liaison cannot attend in person, the National Campaign Core Team can visit the office); possibly, hosting a local site visit, group meeting with the congressperson, etc.; in the future (2021), sharing the Campaign's policy vision paper and participating in advocacy efforts to support progress aligned with the vision. Additionally, there is an opportunity for Local Liaisons to join a monthly, 15 minute teleconference for Campaign updates and connecting with the other Liaisons across the country.

*When a Local Liaison takes action,* they will complete a Campaign's [Liaison Progress Report form](#).

*Organizations are encouraged to support Local Liaisons.* Whether or not the Local Liaison works there, the organization can commit to being responsive to the Local Liaison's requests to engage in support of campaign action and goals, including engaging all of the organization's employees, board members, supporters, etc. This will amplify the show of support coming from the congressional district.